California Consumer Privacy Act: Notice of Collection of Personal Information

What information we collect and how we use it.

<u>General usage data</u>. You may browse our website anonymously. Any data collected (such as pages accessed, browser type and length of visit) provides usage information only and does not allow us to identify you. Such data is used only in the aggregate to help determine how much the site is accessed and to help improve our site. Our website does use cookies.

To see our complete Privacy Policy, please use the following link: <u>Privacy</u> <u>Policy</u>. You can also find our privacy policy at <u>https://www.propertymanagement-</u> <u>sacramento.com/files/HRG%20CA%20Privacy%20Policy%20.pdf</u>

Our Collection of Personal Information.

Information We Collect: We collect personally identifiable information about you only if you voluntarily provide it to us when emailing us, using one of our online forms, requesting information via a contact form, or applying for or maintaining rental housing or other service.

The specific types of data collected include: Name, address, home and/or mobile phone number, fax number and email address. If you are applying for a rental or maintaining a rental from us, we also collect, to the extent applicable, other information you voluntarily provide us, including current address, social security number, drivers' license or state identification card number and/or passport number, as well as any bank or credit account numbers or other identifiers that you provide.

We also collect employment information you provide, including past and current employers, dates of employment and salary, company name and address, along with necessary information concerning your application or maintenance of your rental.

We also collect prior rental information you provide, including prior residence address(es), prior landlords and to the extent provided, the reason for leaving said residence(s).

We maintain all correspondence we have with you, from your initial contact with us, throughout your tenancy with us. If we do not end up renting from us, we may maintain your application and application information for future reference, in case you reapply for residency later on. Such additional information may or may not identify you personally. <u>How We Use Your Information</u>. We share your personally identifiable information with other organizations for commercial purposes. We use third party companies to help us investigate the information you provide us, including financial and background checks and verifications.

If you are a tenant, we may share your name, address, phone number and email address with vendors, including repair personnel and others, to enable them to contact you to provide you with their services.

As set forth above, we have shared consumers' information with third parties over the past 12 months. We have not shared, sold or transmitted personal information of minors under 16 years of age without affirmative authorization.

You have the right to opt-out of our sharing of your personal information. If you do not want us to sell or share your personal information, please complete the forms located at the following link: <u>Do Not Sell My Personal Information</u>.